

# File management

## Competency

File management

## Competency description

I can describe efficient and effective folder structures and file storage systems.

## Level

Detail competency

## Taxonomy level

1. Know

## Column/number in the overall document

A/33

## Explanatory notes

## Rationale

## Example

## Sources

## Teaching material

## Link to other competencies

## Tagging

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<https://zendi.ph-weingarten.de/wiki/> - **ZenDi Wiki**

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<https://zendi.ph-weingarten.de/wiki/en/misc/weingarten-competence-model/dc-11-data-management>

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